

**Acton Commission on Disability  
Minutes  
February 12, 2009**

**Members Present:** John Brako, Janet Feasel, Lisa Franklin, Gordon Lagrow and Brenda Viola.  
**Liaison:** Frank Ramsbottom

Meeting was called to order at 7: 30 pm.

**November and December Minutes were reviewed and accepted. There are no minutes from January due to lack of attending members.**

**OLD BUSINESS**

**Website:** Lisa will contact IT to update our information on the Town's website.

**New Mobility Magazine:** Moved and approved purchase of new subscription.

**The Kids On The Block Puppets:** Moved and approved purchase of new scripts.

**Brochures:** Moved and approved to purchase materials to print 100 brochures. Frank will find out if we can print brochures on the copier at the town hall. Frank will notify Brenda by email printing is permitted. Brenda will find out the cost of brochure paper (Town has an Account at Quill and Press, tax exempt). Brenda will notify Janet of the expenses for 100 copies.

**ADA Transition Plans:** Frank explained that the next step is for the town to do a self evaluation and identify changes that need to be done. The Human Resources Head will have the ADA Coordinator position in their job description.

Frank reported that Steve Ledoux will have a meeting with all departments to discuss how services are provided, and how buildings are used.

**NEW BUSINESS**

**Quorum:** On April 6<sup>th</sup>, the BOS are proposing at the Town Meeting the COD can have 3 members as a quorum so we can continue officially.

**League of Women Voter's Volunteer Fair:** Brenda solicited for volunteers on 2-11-09.

**COD Yahoo Groups Communication Forum:** Carole Marcacci has volunteered to be the coordinator of the "PWD in Acton" forum on yahoo groups. This needs further discussion. It was suggested that Carole attend a meeting.

**Crossroads Restaurant HP Parking:** In response to a complaint at Crossroads, the spaces are not marked with sign posts and painted universal signs on the pavement are faded. Frank will contact owner of Nagog Park businesses to have sign posts installed throughout parking lot.

**Middlesex West Chamber of Commerce:** Lisa has contacted them to create a cooperative relationship with businesses.

Meeting was adjourned at 9:00 pm

Respectfully submitted,  
Brenda Viola, Secretary